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**GOVERNMENT OF TELANGANA  
FOREST DEPARTMENT**

**From**

**Sri. P. Raghuveer, IFS,**  
Addl. Prl. Chief Conservator of Forests /  
Director,  
A.P.ForestAcademy,  
Dulapally, Hyderabad - 500014.  
Fax/Ph. 040-23097163

**To**

The Principal Chief Conservator of  
Forests (HoFF),  
Karnataka Forest Department,  
Govt. of Karnataka, Aranya Bhawan,  
18th Cross, Malleshwaram, Bangalore,  
(Karnataka) - 560003

**Rc.No. 2767/2014/E2, dated 27.02.2015**

Sir,

Sub: A.P. Forest Academy - Allotment of seats for eighteen months  
Certificate Course for FROs 2015-2016 commencing on 21<sup>st</sup>  
April, 2015 at A.P.Forest Academy, Dulapally, Hyderabad -  
Regarding.

Ref: DFE, GoI, MoEF & Climate Change, Dehradun, Ltr.No.4-600/  
Trg.II/DFT-2014/5620-23, Dt.10.02.2015.

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It is submitted that, through the reference cited, the Director Forest Education,  
GoI, MoEF & Climate Change, Dehradun has allotted Twenty Two (22) seats to A.P.  
Forest Academy, Dulapally, Hyderabad for conducting eighteen (18) Months  
Certificate Course for Forest Range Officers of Karnataka state at A.P.Forest  
Academy, Dulapally.

The 18 months induction training Course for newly recruited Range Forest  
Officers from Karnataka State will commence on 22<sup>nd</sup> April, 2015 at A.P. Forest  
Academy, Dulapally, Hyderabad. A request has been made to DFE, Dehradun to  
reschedule the commencement date from 1<sup>st</sup> April to 22<sup>nd</sup> April in view of vacation  
period here during that period and other reasons.

In this regard, suitable instructions may please be issued to the Forest Range  
Officer trainees to report at A.P. Forest Academy, Dulapally, Hyderabad **on 21<sup>st</sup>  
April 2015 at 11 am positively for initiating the FRO Induction Course 4<sup>th</sup>  
Batch** at A.P. Forest Academy during the period of 2015-16.

In order to enable this office, to ensure that particulars of the selected  
candidates conform to the rules, as prescribed for the course. It is requested that,  
the following information in respect of the selected candidates, may be furnished, so  
as to reach this office **by 25.03.2015 positively.**

- h) Name of the Candidate
- i) Date of birth
- j) Scale of Pay
- k) Educational qualifications
- l) Appointment/ Nomination letter issued by the Sponsoring Authority
- m) Certificate of Physical fitness
- n) Proof of selection with an attested passport size photograph of the  
candidate

The FRO trainees may also be advised, to bring with them all the relevant documents and certificates **in original** when they report for training in A.P. Forest Academy.

Further, with regard to the training expenditure the following training expenses **per trainee** deputed for training may kindly be deposited in advance as per rules.

1.	Tuition Fee	Rs.50,000.00
2.	Tour Expenses	Rs.1,00,000.00
3.	Equipment Allowance	Rs.40,000.00
<b>Total :</b>		<b><u>Rs.1,90,000.00</u></b>

Therefore, it is requested to remit Rs.1.90 lakhs per trainee **in the form of DD drawn in favour of DDO/FRO Induction Training, A.P.Forest Academy, Dulapally, Hyderabad** at the earliest.

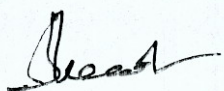
The preliminary Instructions duly including some useful information for the FRO trainees is enclosed herewith. It is requested to communicate the same to the concerned FRO trainees who are selected for the induction training at Hyderabad.

**Encl:** Instructions and Information for the trainees joining the 2015-16 (18 months) Forest Range Officers Induction Course

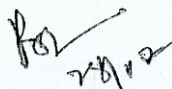
**Yours faithfully,  
Sd/- P. Raghuvver  
Addl. PCCF/Director,  
A.P.ForestAcademy,  
Dulapally, Hyderabad.**

Copy to Director of Forest Education, MoEF& Climate Change, GOI, Dehradun for favour of information.

// T.C.B.O. //

  
Superintendent

28/2-15



**GOVERNMENT OF INDIA**  
**MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE**  
**GOVERNMENT OF TELANGANA, A.P. FOREST ACADEMY,**  
**DULAPALLY HYDERABAD**

**INSTRUCTIONS AND INFORMATION FOR THE TRAINEES JOINING**  
**2015-16 (18 MONTHS) FOREST RANGE OFFICERS INDUCTION COURSE**

**INTRODUCTION:**

The Andhra Pradesh Forest Academy is located on the Hyderabad-Nagpur National High way No. 7, in the serene surroundings of Dulapally Reserve Forest near Dulapally village at a distance of 24 km from Hyderabad city. The location offers an ideal atmosphere for conducting training and educational activities.

**ARRIVAL:**

Trainees should report by 11.00 AM on 20.03.2015 at A.P. Forest Academy, Dulapally, Hyderabad. The course of instruction will commence as soon as the trainees are enrolled and in no case the admission will be permitted after 21.03.2015

**ACCOMMODATION:**

All trainees will be accommodated in the Academy Hostel and they have to remain in the Hostel and abide by the Hostel Rules and the Director's standing orders from time to time.

**E. EQUIPMENT TO BE BROUGHT BY THE TRAINEES**

- 1 Uniform - Khaki( Full Sleeves) - One pair
- 2 One Blanket (Woollen)
- 3 Bed Sheets (Three Numbers)
- 4 Bed Cover
- 5 Pillow (One Number)
- 6 Pillow Cover (Three Numbers)
- 7 Table Cloth (One Number)
- 8 Nylon rope for hanging clothes
- 9 Suit Case (Big)
- 10 White full sleeved shirt - 2 Nos.
- 11 Grey colour formal trousers - 2 Nos.

**F. SHOES TO BROUGHT BY THE TRAINEES:**

1	Black shoes	-	1 Pair
2	Brown Shoes	-	1 Pair
3	Black Socks	-	2 Pairs
4	Brown Socks	-	2 Pairs

**G. FOR PHYSICAL TRAINING & GAMES TO BE BROUGHT BY THE TRAINEES**

1	White T-Shirts (Half-Sleeves)	-	2 Nos.
2*	White Shorts	-	2 Nos.
3	White Socks	-	2 Pairs
4	White Canvas Shoes	-	1 Pair

- Lady Officers should bring white trouser instead of white shorts.

**H. TOUR WARES AND EXCURSION EQUIPMENT:**

1	Woollen Socks (Khaki)	-	2 Nos.
2	Lock and keys	-	2 Sets
3	Turkish Towels	-	2 Nos.
4	Bucket	-	1 No.
5	Mug	-	1 No.

**Note:**After their arrival in the Academy, extra dress items of prescribed pattern will be provided from their equipment allowance.

**Deposits:**

- 2) In addition to the tuition fee and other training expenses to be deposited with the Academy by the sponsoring authorities, all candidates will be required to deposit the following amounts themselves to cover the initial expenditure at the Academy -

iv)	Caution money	-	Rs. 6,000/-
v)	Mess advance	-	Rs. 3,000/-
vi)	Misc. advance	-	Rs. 6,000/-
	<b>Total</b>	-	<b>Rs. 15,000/-</b>

**Note:-**Caution money is refundable on completion of the course after making deductions for losses and breakages etc.

## GENERAL:

All the trainees will have to obey the following Instructions during the entire Training Course period -

1. Trainees are required to strictly conform to uniform/dress regulations and discipline of the Academy.

- In Class Room - Khaki pant ; Khaki shirt, Khaki socks, Brown Shoe
- In P.T & Games- White short\*, White T-shirt, White Socks and White Canvas Shoes
- In Mess - Gray Pant, White Shirt, Black Socks, Black Shoes

**\*Lady Officers should wear white trouser instead of white shorts**

2. It is mandatory for all the trainees to attend Classes in the timings mentioned below-

Classes 9.00a.m to 1.00p.m  
2.00p.m to 4.00p.m

3. Physical Training and Games are compulsory in this Academy to build up the physical stamina and good health, which are pre-requisites for a successful and efficient Forest Officers. The trainees are requested to take up and complete One Seminar Project work on any field level Forest Management issue during the Course of their training period.

PT 6.00 a.m to 6.45a.m  
Games 5.00p.m to 6.00p.m  
Night Patrolling -11.45 PM. to 01.30 AM.(as per roster duty)  
Field work / Seminar Project work on Saturdays  
Mentor - Mentee meeting on Sunday at 10.00 am

4. It is mandatory for all trainees to reside in the Academy hostel and join the college mess. The timings for mess are as follows.

Breakfast - 08.00 a.m. to 08.30 a.m.  
Lunch - 01.00 p.m. to 02.00 p.m.  
Dinner - 08.00 p.m. to 09.00 p.m.

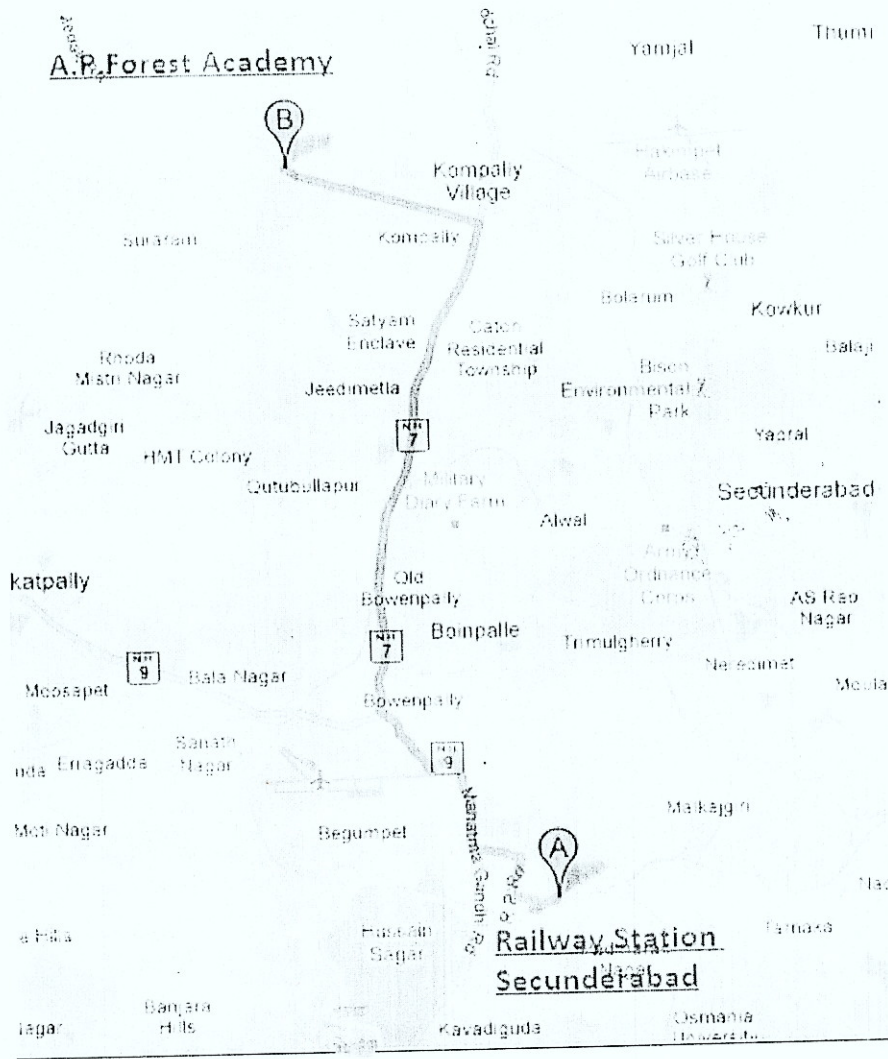
5. All trainees are allowed for outing on Sunday and Holidays, while residing at the headquarters. The timings for outing are as below

On Sundays & Holidays 11.00 a.m. to 08.00 p.m.  
After games up to 08.00 p.m.

6. Candidates are not allowed to go outside the Academy premises except on the days and hours notified by the Hostel Warden /Director.
7. No visitor will be allowed to reside in the Hostel without the permission of the Director.
8. Keeping of pets and car, motor cycle, scooter/scooty, fire arms, knife, etc. as well are forbidden in the hostel.

9. Trainees are liable to pay for any breakage or loss of stores, fittings and equipments by themselves or their attendants.
10. The trainees who are habitually wearing glasses should bring an extra pair of glasses to avoid any inconvenience in case of some breakage of their glasses, while at Headquarters or on tours.
11. Each trainee should give three copies of their **passport size photographs** positively on the day of joining to the Officer In charge, so that the identity cards can be issued.
12. They must be in possession of sufficient money to purchase other required materials, which may not be covered by the Equipment Allowance sanctioned by the state. The trainees are well advised not to possess heavy cash with them during the stay in this Academy. There is a State Bank of Hyderabad with ATM Facility in the Dulapally village, near A.P. Forest Academy campus and they are advised to deposit their extra money in the Bank Account as a measure of safety.
13. Trainees shall be required to take their meals at the college mess. Meals will not be allowed in the living rooms except in case of illness and with prior permission of Warden /Director.
14. During the term of training, no trainee shall leave head quarters without the permission of the Director nor shall any trainee while in camp, leave the campheadquarters without written order of the officer-in-charge who shall intimate such absence to the Director, if it exceeds two days.
15. The trainees are given the mid-term vacation of 30 days only during which time they will also have to undergo a Range attachment for a minimum period of one week. No leave will be granted in general, only in exceptional cases very short leave may be granted by the Course Director/Director, but for leaving the headquarters, written approval of Director is required.
16. Exemption from P.T. & Games will not be allowed. Only in exceptional cases like illness, exemption may be allowed by the Course Director/Director.

**LOCATION MAP :**



A.P.ForestAcademy,  
Dulapally, Hyderabad-500 014.  
Ph: 040-23097163, Fax : 040-23097163,  
*e-mail: [apfa@rediffmail.com](mailto:apfa@rediffmail.com)*  
Mobile: 9440816287 (Sri. B. Venkateswara Rao, DDO / Course Director-FRO(T))  
Ms.D.Veena Vani, FRO - 09440810592

**Sd/- P. Raghuv eer  
Addl. PCCF/Director,  
A.P.ForestAcademy,  
Dulapally, Hyderabad.**

// T.C.B.O. //

*[Signature]*  
Superintendent  
28/2/15

*[Signature]*  
28/2/15